

Job Profile

Designation:	Manager – Taxation	Department:	Finance & Accounts
Level:	4A	Sub-Function	Corporate Accounts

Job Role: Responsible for Taxation across NSL and its Subsidiaries

Job Responsibility:

1 Direct Taxation

- Complying with TDS deduction, payment, filing of returns of vendors and Employees.
- Issue of TDS certificates as per provision within timelines to employees and vendors.
- Tax computation and tax returns- Income tax of NSL
- Review of tax computation and tax return of subsidiaries
- Finalization of Tax audit of the company along with ICD's compliance.
- Attend to income tax and other tax assessments including appeals
- Transfer price audit of the company.
- Coordinating with tax consultants in appeal and opinions relating to tax.
- Coordinating with R&D team for obtaining 35(2 AB) Claim.
- Keeping track of various taxation pronouncements which are applicable to the Company.
- Review of IT assessments status of subsidiaries and making consolidated report
- Reconciliation of expenses GL's with TDS deduction GL's to ensure compliance of TDS Provisions.
- Advising business team in tax matters.

2 Other Activities

- Advising business team in GST matters.
- Reconciliation of supply values as provided in GST returns with books of accounts.
- Ensuring compliance of GST payment and return filing pan India basis.
- Reconciling expenses GL's to ensure payment under reverse charge.
- Coordinating with tax consultants, tax authorities on GST related matters.
- Comply with way bill compliance at the time supply.

Relevant Experience: 5 to 8 Years

Relevant Qualification: CA or CA Inter